

**American Legion Auxiliary Winter Park Memorial Unit 112
General Meeting Minutes**

August 17, 2021

The August 2021 general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:02pm by President, Marge Berrios. The meeting was opened according to ritual. This month's meeting was held via Zoom and was streamed to Facebook.

Members in attendance included:

Marge Berrios

Nell Colbert

Terry Berrios

Debi Shannon

Guests in attendance were:

Bob Colbert, Post 112 Adjutant

Olivia Holton, Girls State Delegate

Alyssa Figueroa, Girls State Alternate

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

Marge turned the meeting over to Olivia and Alyssa so they could update our members about their adventures at Girls State a few weeks ago. Both girls thanked the Unit for sending them to Tallahassee and they raved about how much fun they had and how much they learned. Alyssa was elected the Girls State Governor. Both girls expressed interest in joining our Unit. Once the girls finished sharing their stories, they left the Zoom call and we continued with our regular order of business.

The minutes from the July meetings were emailed to all members. Debi Shannon moved (seconded by Terry Berrios) that the minutes from both meetings be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report. Debi Shannon moved (seconded by Terry Berrios) that the Treasurer's Report be filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including:

- Department *Conch Charter* newsletter
- Unit membership Credit Report – now being send via email
- Freddy the Flounder flyer and the *10 New in 2022* membership recruiting project
- Donations received to date in Cathy's memory
- Grant check from the Rotary Foundation
- Note from Brenda Brown

Marge reported that she received a text message from Cathy's sister, Debby Mays, thanking everyone for their attendance at Cathy's funeral.

Bob Colbert reported on the Post Executive Committee meeting:

- Jim Middlekauff apologized for missing Cathy's service; he is battling Covid, even though he is fully vaccinated
- There will be a 9/11 service held via Zoom and streamed to the Auxiliary Facebook page starting at 10am. There will be minimal attendance at the Post as a means of keeping our membership and the community safe.

- Bob has been upgrading both the Post and Auxiliary web pages; both are now live, but they still have a lot of work to be done.

COMMITTEE REPORTS:

Marge called on the Committee Chairs to give their updates if there was activity during the month. Marge reminded everyone to send in their written service hour logs. The only committee update was for Membership. Nell reported that as of today, we have 83% of our members paid for 2022. We have two members who have not paid 2022 dues yet and we need to recruit two new members to reach 100% for 2022. Nell asked that if anyone knows of someone eligible for membership, that they be contacted and given an Auxiliary application. Completed paperwork, their 2022 dues, and a copy of their DD-214 (or the DD-214 for the Veteran under whom they are joining) should be sent to Nell at the Unit's Post Office Box.

OLD BUSINESS:

- None

NEW BUSINESS:

- Convention Update – Marge and Nell gave a brief update on the recent convention, noting that one major change is that there will be no mid-year reports for 2022. The budget for 2022 was passed and our cost for Girls State for 2022 will be \$400.00. There were several resolutions that were passed, among which was one that allows Units to interview Girls State candidates by Zoom or any other electronic means if there is a need. Another resolution passed was one granting permission for several Department committees, including the audit committee, to meet via Zoom. The Audit Committee will use a secure platform to send out financials that need to be reviewed. For this year only, since national removed Past President's Parley and Cavalcade of Memories from their standing committees, the Unit Member of the Year applications will go to the PPP chair, and she will work with the Leadership Chair to make the selection. The Constitution and By-Laws Chair reminded everyone that Unit governing documents are no longer sent to the C&B chair for approval before they are voted on by the unit membership; they just need to be mailed to the Department Secretary after they are approved and signed by the unit President and C&B chair.
- Department Workshop – Nell reported that for the first time ever, the Department Workshop had a Zoom option. Department now has a Zoom account, so laptops were set up in the room and a link was emailed out to Districts and was posted on the Department website. Each program had the opportunity to share their Plans of Work for 2021-2022 so lots of great information was shared. One item of importance dealt with Unit Guide books which have traditionally been available for purchase at Workshop. This year, however, they were not ready in time so they must be ordered and shipped from Department. This year's version will be spiral bound and will cost \$6.50 plus tax and shipping. Each Unit will get one and the intent is to have a digital one on the President's flash drive that will be mailed when they are ready. There was a brief discussion about how many we need to purchase. Debi Shannon moved (seconded by Terry Berrios) that the unit purchase three Unit Guides for the officers who regularly participate. Motion carried. There was a lot of additional information and great program ideas presented and Nell encouraged everyone to attend next year.
- Grave Marker for Cathy's grave site – Marge brought up the idea of the Unit purchasing an Auxiliary grave marker that we could place at Cathy's grave. They are available through Emblem Sales. Terry Berrios moved (seconded by Debi

Shannon) that we purchase the Auxiliary grave marker for Cathy's grave. Motion carried unanimously.

- Considering the surge of the Covid Delta variant, Marge suggested that we consider going back to Zoom/Facebook meetings only for the time being. Our September meeting will be on Zoom and streamed to our Facebook page. We will consider our options for the October meeting.

ANNOUNCEMENTS AND REMINDERS:

- Marge reminded everyone to please send in your service hour logs to her and Nell so we will have the information when it's time to do our end of year reports.

Debi Shannon offered the benediction and Marge Berrios adjourned the meeting at 7:50pm after which Bob shared his Zoom screen so everyone could see the Auxiliary and Legion new websites. Great job, Bob – these look wonderful.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Marge Berrios, President _____