

**American Legion Auxiliary Winter Park Memorial Unit 112  
General Meeting Minutes**

**June 14, 2016**

The June general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:10pm by President, Marge Berrios.

Members in attendance included:

Marge Berrios

Nell Colbert

Debi Shannon

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

Nell Colbert reported that the minutes from the last meeting were emailed to all members. The minutes were also posted on the Unit's YahooGroups site and placed on our unit website. Nell had hard copies of the minutes available at the meeting for review by those who had not received them via email. Debi Shannon moved (seconded by Marge Berrios) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report and reported that the Treasurer's Report was emailed to all members and was posted on the YahooGroups site. Nell also made hard copies available at the meeting for review by those who had not received the Treasurer's Report via email. Debi Shannon moved (seconded by Marge Berrios) that the Treasurer's Report be filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including the information packet from Department containing information about the upcoming convention, including several proposed resolutions and amendments to the Department Constitution and By-Laws. Nell also reminded everyone that the most recent issue of *The Family Tree* Department Communiqué has been posted to the Department website and shared the copy we received in the mail.

Nell Colbert reported on the Post Executive Committee meeting noting that installation has been set for July.

**COMMITTEE REPORTS:**

Marge called on the Committee Chairs to give their updates.

- **Americanism:** Nell noted that we presented one Americanism Essay contest medal to a student at Cheney Elementary. The essay was submitted to Department for the state contest.
- **Constitution and By-Laws:** See Old Business
- **Education:** Nell reported that Scholastic Achievement medals were presented at all three elementary schools.
- **Girls State:** Debi and Marge reported that both of our girls attended the orientation and both have completed all the required paperwork.
- **Membership:** Nell reported that we are still at 80% and will probably finish the year with no additional membership. Nell noted that we did receive information

about a lady who just moved to the area and wants to transfer to our Unit. Nell spoke with the lady and reported that she has been very active in her old Unit in Tennessee and has some new ideas to share with us.

- **National Security:** Marge reported that she mailed several thousand dollars' worth of coupons to our base in Okinawa.
- **Poppies:** Marge reported that we received about \$330.00 in donations for Poppies for our Memorial Day distribution. Nell noted that she has already sent the check to Department for the commission due.

**OLD BUSINESS:**

- Constitution and By-Laws – Nell presented the draft of our revised documents that will bring them into alignment with Department and National. Nell noted that the draft was emailed out to all members. Debi Shannon moved (seconded by Marge Berrios) that the draft Constitution, By-Laws, and Standing Rules be adopted as written. Motion unanimously carried. Nell will reprint the documents and have them available for signature at our July meeting.
- Bank change – It was agreed that we will target to meet at Seacoast Bank in Oviedo to open up the new account. Nell will handle closing the Fairwinds account once we have checks for the new account.

**NEW BUSINESS:**

- Budget Review – Nell presented the draft of our 2016-2017 budget. Nell noted that the budget includes income from the anticipated renewal of our Rotary grant. After a brief discussion and a few minor changes Debi Shannon moved (seconded by Marge Berrios) that the proposed budget be approved as amended. Motion carried. Nell will have copies of the final budget available for the next meeting.

**OTHER BUSINESS:**

Nell reminded everyone to bring their position pins to the July meeting so they can be presented during the installation.

After everyone made their contributions to the AEF piggy bank, Debi Shannon offered the benediction and Marge Berrios adjourned the meeting at 8:25pm.

Respectfully submitted



Nell Colbert  
Secretary-Treasurer

Minutes approved \_\_\_\_\_

Nell Colbert, Secretary \_\_\_\_\_

Marge Berrios, President \_\_\_\_\_