

**American Legion Auxiliary Winter Park Memorial Unit 112
General Meeting Minutes**

May 10, 2016

The May general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:03pm by President, Marge Berrios. In that there were only three members present, it was agreed that we would dispense with our usual opening.

Members in attendance included:

Marge Berrios

Nell Colbert

Debi Shannon

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

Nell Colbert reported that the minutes from the last meeting were emailed to all members. The minutes were also posted on the Unit's YahooGroups site and placed on our unit website. Nell had hard copies of the minutes available at the meeting for review by those who had not received them via email. Debi Shannon moved (seconded by Marge Berrios) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report and reported that the Treasurer's Report was emailed to all members and was posted on the YahooGroups site. Nell also made hard copies available at the meeting for review by those who had not received the Treasurer's Report via email. Debi Shannon moved (seconded by Marge Berrios) that the Treasurer's Report be filed for audit. Motion carried. Nell reported that she has set up bill pay service through the bank so that we can pay some of our bills through the bank, thus saving us both checks and postage.

Nell Colbert shared that the only correspondence received this month was the most recent issue of *The Family Tree* Department Communiqué.

Nell Colbert reported on the Post Executive Committee meeting noting that the memorial Day service is set for Sunday, May 29th, beginning at 11am. It was noted that due to the time of the event, most of our members will not be able to attend due to conflicts with their church services.

COMMITTEE REPORTS:

Marge called on the Committee Chairs to give their updates.

- **AEF:** Nell reported that our donation was sent to department last month.
- **Constitution and By-Laws:** Nell noted that we need to complete the update on our documents soon. It was suggested that we designate our June meeting to complete the final revisions so that we can vote on the updated documents at our August meeting.
- **Education:** Nell reported that she has dates for two of our elementary schools but only a name from one school. Nell will contact the two schools that have not

responded to get their recipient and the date and time for their 5th grade awards ceremonies.

- **Girls State:** Debi will call our delegates to remind them about the orientation.
- **Membership:** Nell reported that we are now at 80% of our goal. We have 20 paid members. It is highly unlikely that we will achieve the goal set for us by national this year.
- **Poppies:** Nell received the Poppies. She will deliver the Poppies to Raytheon and get the balance to Marge who will get some to Nita for the booth at the PX.

LEADERSHIP SEGMENT: Debi did a presentation on an organization called “Carry the Load” for our leadership segment.

OLD BUSINESS:

- Department ACH program – Nell shared the letter we received last month regarding the proposed ACH program that Department will be initiating soon. After a brief discussion, Debi Shannon moved (seconded by Marge Berrios) that Unit 112 NOT participate in this program. Motion carried.
- Constitutional Conference Update – Marge reported that we received a number of awards at the District meeting last weekend. Marge also reported that Carol Perrone-Udell (Unit 347) was elected to succeed Charlotte Bass as our District President.

NEW BUSINESS:

- Election of Officers – Nell Colbert moved (seconded by Debi Shannon) that the slate of officers proposed at last month’s meeting be accepted as presented. Motion carried. Our officers for 2016-2017 will be:
 - President – Marge Berrios
 - Vice President – none
 - Secretary-Treasurer – Nell Colbert
 - Historian – Aunita Padgett
 - Chaplain – Debi Shannon
 - Sgt-at-Arms - open
- Election of Delegates to Department Convention – It was noted that since Nell and Debi are the only members able to attend the June convention, it was agreed that they will serve as our delegates. Marge indicated that she would contact Department to arrange for Nell to be able to pick up the President’s package.
- Change of bank – Nell reported that the Post has moved its bank account to Seacoast Bank and noted that it is recommended that all members in the Legion Family have their bank accounts at the same institution. Nell also reported that we are down to our last book of checks on the Fairwinds account. Debi Shannon moved (seconded by Marge Berrios) that the Auxiliary accounts (check and savings) also be moved to Seacoast Bank as soon as possible. Motion carried. Signers on the Seacoast account will be our new officers elected tonight (President Marge Berrios, Secretary-Treasurer Nell Colbert and Chaplain Debi Shannon) as shown in our Constitution and By-Laws. These officers will not be reflected on SunBiz when the accounts are moved because new officers have just been

elected. Two signatures will continue to be required on all checks manually written. Nell will contact Seacoast to determine exactly what documents we need to provide to the bank to make this change.

While everyone made their contributions to the AEF piggy bank, Marge reminded everyone about the Post 112 Memorial Day service on 5/29 and Nell noted that the Post has set the Installation of Officers for the July meeting. Marge also reminded everyone that Nita will be manning a Poppy booth at the Px on 5/21 and that she will have Poppies at the Oviedo in the Park event on 5/30. Debi Shannon offered the benediction and Marge Berrios adjourned the meeting at 7:55pm.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Marge Berrios, President _____