

**American Legion Auxiliary Winter Park Memorial Unit 112
General Meeting Minutes**

June 15, 2021

The June 2021 general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:01pm by President, Marge Berrios. Members were present in-person at Post 112 and on Zoom. The meeting was also streamed live to our Facebook page. The meeting was opened according to ritual.

Marge welcomed everyone and introduced our guest and potential member Linda Mease. We also welcomed Aunita Padgett back after a long absence.

Members in attendance included:

Marge Berrios	Aunita Padgett
Nell Colbert	Debi Shannon via Zoom
Cathy Diehl	

Guests in attendance were:

Linda Mease via Zoom
Jim Middlekauff, Post 112 Commander via Zoom
Bob Colbert, Post 112 Adjutant

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

The minutes from the last meeting were emailed to all members. Debi Shannon moved (seconded by Cathy Diehl) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report. Cathy Diehl moved (seconded by Debi Shannon) that the Treasurer's Report be filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including:

- Department *Mail Call* newsletter
- Unit membership Credit Report – now being send via email
- Photo of Marge taken by a Post 112 member at the Memorial Day service

Jim Middlekauff reported on the Post Executive Committee meeting:

- Jim thanked the Auxiliary for their help at the Memorial Day service
- There will be no July 4th picnic at the Post – too soon
- Carpets and More will be doing some additional flooring installation to remove the tile in the kitchen, by the back entrance, and in the area where the water fridge is located.

COMMITTEE REPORTS:

Marge called on the Committee Chairs to give their updates if there was activity during the month. Marge reminded everyone to send in their written service hour logs or add their hours to our service hour logbook.

- **Americanism:** There was a brief discussion as to what should be listed under Americanism under our mid-year and year-end reports.

- **Constitution and By-Laws:** Nell shared information from the most recent *Mail Call* newsletter that appeared in the Constitution and ByLaws article from our Department Chair that indicated that Department has been in violation of the national governing documents by requiring Units to have their documents approved by the Department Constitution and ByLaws Chair. Now, once we have agreed to any changes, all we simply sign them and send a copy to Department for their records.
- **Education:** We delivered our school medals for the Scholastic Achievement awards to seven elementary schools in May. We also provided a huge continental breakfast basket to Eastbrook during National Teacher Appreciation Week in May.
- **Girls State:** Our delegate is attending. Marge received a call from our alternate who was picked up by a Unit near Tampa because she never heard from her sponsoring Unit and had questions on answering the government questionnaire. This issue has been reported to the 6th District Girls State Chair and the Department Girls State Chair. Debi suggested that several of us attend the Girls State training at Convention to address this issue.
- **Leadership:** Debi presented a program about Flag Day, its history, etc.
- **Membership:** We are at 100% and are always looking for new members.
- **Poppies:** For Memorial Day, we were able to hold three distribution booths Cathy attended the program at Gen Haven Cemetery, Madelda participated in the Post 243 Memorial Day program, and of course we had a table at the Post 112 Memorial Day program. In total, we raised \$266 to help fund our veterans' programs.

OLD BUSINESS:

- Election of Convention Delegates and Alternates – Marge and Nell will be our delegates; Cathy and Debi will be our alternates. As soon as the paperwork comes in from Department, Nell will complete it and generate a check to pay the registration. Nell reminded everyone that anyone can attend, but they must be registered as a guest if not an elected delegate or alternate. There is a \$10 registration fee for delegates, alternates, and guests; the Unit pays for everyone attending in one check as required by Department. If you want to attend as a guest, please let Nell know before July 1st so we can register you as a guest. Either mail your \$10 check to the Unit's PO Box or bring it to convention.

NEW BUSINESS:

- Determine Committee Chairs for 2021-2022 – Marge emphasized that we all work all the committees as a team, but District and Department needs specific contact information for one person for each committee so that if information needs to be sent to the committee chair, District and/or Department has the contact info for that specific person. Nell read a portion of the NEC article from the recent *Mail Call* newsletter that addressed action taken at the 2019 National Convention that dropped the committees of Cavalcade of Memories and Past President's Parley. Cathy Diehl moved (seconded by Aunita Padgett) that we remove the committees of Past President's Parley and Cavalcade of Memories. Motion carried. It was also agreed that we will keep the same committee chairs for 2021-2022 as we had last year. Nell will complete the paperwork and sent it to District and Department.
- 2021-2022 Budget – Nell emailed the draft budget to everyone. There was a brief discussion about the draft budget, and it was noted that there are some revisions needed. Nell will make the needed changes and email the new draft to everyone. Since the 2nd Tuesday in July is our installation, it was agreed that we will hold a Zoom only meeting on our regular meeting night to approve the budget for next year.

- Constitution and ByLaws changes – Nell reviewed the proposed changes to our governing documents. With our decision to drop the two committees, those committees will need to be removed from our documents. Nell will make the additional changes and email the new documents out to everyone. We will approve the final draft of the documents at our July meeting on 7/20.

ANNOUNCEMENTS AND REMINDERS:

- 7/1-7/4 – Department Convention at the Marriott Orlando World Center, 8701 World Center Drive, Orlando, 32821. Classes begin at 9am on Thursday.
- 7/13 – Unit 112 Installation of Officers – 7pm at the Post in conjunction with the installation of the Post and SAL officers
- 7/20 – Unit meeting for the business of approving 2021-2022 budget and updated Constitution and ByLaws only. This meeting will be held via Zoom and streamed live to Facebook; there will be no in-person meeting at the Post.

After everyone made their contributions to the AEF piggy bank, Debi Shannon offered the benediction and Marge Berrios adjourned the meeting at 7:43pm.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Marge Berrios, President _____