

American Legion Auxiliary Winter Park Memorial Unit 112 General Meeting Minutes

April 15, 2025

The April 2025 general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:05pm by President Marge Berrios. The meeting was held via Zoom and opened according to ritual.

Members in attendance included:

Marge Berrios	Nell Colbert	Debi Shannon
Terry Berrios-Guariglia	Maria Santiago	

Guests in attendance were:

Bob Colbert, Post 112 Adjutant

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

The minutes from the last general meeting and the Nominating Committee meeting held March 18th were emailed to all members. Debi Shannon moved (seconded by Terry Berrios-Guariglia) that the general meeting minutes be approved as written. Motion carried. Terry Berrios-Guariglia moved (seconded by Maria Santiago) that the Nominating Committee meeting minutes be approved as written. Motion carried.

Nell Colbert gave the Finance Report. Debi Shannon moved (seconded by Terry Berrios-Guariglia) that the Finance Report be filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including:

- Department *The Florida Tool Box* newsletter
- Unit Membership Credit Report
- Receipts from Emblem Sales for medals ordered
- Post office Box rent invoice
- Cralyn Tech invoice for website domain renewal
- Request for updated W-9 form for MOAA for grant application

Bob Colbert reported on the Post Executive Committee meeting:

- He building has been pressure-washed
- Work will begin on the repair of the back wall to the storage area
- After having to call a towing company to remove a vehicle parked blocking our front emergency exit, we now have "No Parking" signs posted on the fence
- Post 112 will not be holding a Memorial Day program this year due to the extremely poor attendance at last year's ceremony. Everyone is encouraged to attend another community event.

COMMITTEE REPORTS:

Marge noted that we have submitted reports for 100% of the Auxiliary programs to our 6th District chairs. Marge encouraged everyone to report on their activities each month by sending a brief description of what they have done along with the time and dollars spent to both Nell and Marge at the beginning of each month.

- **Education:** We are beginning to get recipient names and dates for our elementary school awards ceremonies. Nell noted that her granddaughter is graduating from VPK on 5/22 so we will need someone to cover the presentations at Brookshire and Lakemont Elementary Schools. Debi indicated that she would check with Dyke, and they may be able to cover these two schools for both the Legion and the Auxiliary since the Legion also gives out medals at these schools, too. Marge noted that she can probably handle Rainbow again this year; Nell will let Marge know as soon as we get the date. As soon as she gets dates from Aloma, Cheney, Eastbrook, and Rainbow, Nell will send the information out to our membership so that others can help with the presentations. There was a brief discussion about dropping schools that do not respond. Nell will send another reminder about the 25th of April and those who do not respond will be removed from our contact list for next year.
- **Girls State:** Our alternate, Karen, has been picked up as a delegate for Bithlo Unit 242. No word yet on our other alternate or the four girls whose names were submitted to Paula as possible candidates for other Units.
- **Public Relations:** We are waiting to hear back from the Rotary Club about our 2024-2025 grant application.

LEADERSHIP SEGMENT:

Debi reported that she finally received the deck of cards that our National President was promoting when she visited our Fall Conference. The cards give ideas for implementing each of the program areas. Debi will review the cards and share ideas in the coming months to help facilitate our planning for 2025-2026.

UNFINISHED BUSINESS:

- MOAA grant application – No word yet other than the request for our updated W-9 form.
- Nominating Committee Update – Debi gave the Nominating Committee report. We will be leaving the Historian position open for the time being. Nominated are:
 - Marge – President
 - Terry – Vice President
 - Nell – Secretary-Treasurer
 - Debi – Chaplain
 - Laurel – Sgt-at-Arms
- Tushies and Toes – Nell reported that Eastbrook was thrilled about our idea for a fall project. They always need girls underwear in all youth sizes (K-5th grade) as well as smaller boys underwear (K-3rd grade) along with larger youth size socks for boys and girls. Nell will present the idea to our Post and SAL to get their support. Karen mad contact with the JROTC instructor at Winter Park High School and they will be supporting our project, too.

NEW BUSINESS:

- Elect delegates to the Constitutional Conference – Debi Shannon moved (seconded by Terry Berrios-Guariglia) that Marge and Nell will serve as our delegates and Debi will be listed as our alternate. Motion carried.

ANNOUNCEMENTS AND REMINDERS:

- Send service hours to Marge and Nell. Please remember to include a brief description of what you did, not just the hours volunteered.
- April is the last month for Department Zoom meetings.

Debi Shannon offered the benediction, and Marge Berrios adjourned the meeting at 7:43pm.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Marge Berrios, President _____