

**American Legion Auxiliary Winter Park Memorial Unit 112  
General Meeting Minutes**

**June 17, 2025**

The June 2025 general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:01pm by President Marge Berrios. The meeting was held via Zoom and opened according to ritual.

Members in attendance included:

Marge Berrios	Karen Hoefler	Debi Shannon
Terry Berrios-Guariglia	Sara Hoefler	
Nell Colbert	Maria Santiago	

The guests in attendance were:

Bob Colbert, Post 112 Adjutant

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

The minutes from the last meeting were emailed to all members. Terry Berrios-Guariglia moved (seconded by Maria Santiago) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Finance Report. Terry Berrios-Guariglia moved (seconded by Maria Santiago) that the Finance Report be filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including:

- Department *The Florida Tool Box* newsletter

Bob Colbert reported on the Post Executive Committee meeting:

- Jim received the Department of Florida Commander of the Year at convention.
- A hose burst at the Post and has been repaired.
- Beginning in 2027, both the Department Convention and Fall Conferences will be moving to the Caribe Royale resort for five years.

**COMMITTEE REPORTS:**

Marge called on the Committee Chairs to give their updates if there was activity during the month.

- **Americanism:** Our medals and certificates have been presented to the winning students at Eastbrook and Dommerich.
- **Education:** Our Scholastic Achievement medals and certificates have been presented at five elementary schools. We did not get student names from two of our regular schools.
- **Girls State:** Our last alternate has been picked up by Unit 219 in Fruitland Park. Marge has sent reminders to all our delegates and alternates about the bus schedule and dress code for the Capitol. At least two of our girls are applying for the Samsung scholarship.
- **Membership:** Nell will be mailing renewal letters for 2026 membership on July 1<sup>st</sup>. We need to be at 100% as soon as possible so we can apply for an over-quota Girls State delegate/alternate.
- **Poppies:** Post 243 got 150 poppies from us for the Memorial Day program at the Oviedo cemetery. We received a donation of \$150 from the Post.

**LEADERSHIP SEGMENT:**

Debi shared the history of Flag Day and Nell promoted the ALA Academy webinars that can be found on the national website. Everyone is encouraged to attend the webinars as their time allows.

**UNFINISHED BUSINESS:**

- Tushies and Toes – Nell reported that our SAL Squadron has agreed to make a \$50 donation to support this project and Post 112 will make a \$100 donation to the Unit to help with our expenses for this project.
- Legion Family Installation of Officers – July 15<sup>th</sup> at Post 112 beginning at 7pm. Zoom will also be available for those who cannot attend in person.

**NEW BUSINESS:**

- Convention Update – Marge and Nell shared information from Convention:
  - President’s session (Marge) suggested that Units do the POW-MIA ceremony at the beginning of each meeting or at least have a moment of silence. Marge suggested that since we meet via Zoom, that we have the moment of silence in lieu of the ceremony. It was also suggested that Units that are close to 100% membership pay for members with more than 25 years of continuous membership. It was also emphasized that members should follow the chain of command when challenges arise.
  - Nell updated on the membership processing and Treasurer’s sessions. We received a plaque for achieving over 105% membership for 2025.
  - Constitution & ByLaws pre-convention session – It was suggested that we review our documents to be sure that voting on new/transfer members is included along with how we discipline members who break our rules. There were several proposed amendments that passed and there was one that had to be revised – specifically the amendment that originally read that all Unit Officers would be required to attend the training offered in person at convention each year. After much disagreement with the original wording, the wording was changed to read that Department would be mandated to OFFER this training annually, not that Unit Officers would be required to attend.
  - Nell shared the 2025-2026 list of Department officers and program chairs.
  - It was agreed that we will review our governing documents in September and make recommendations for changes needed.

**ANNOUNCEMENTS AND REMINDERS:**

- Send service hours to Marge and Nell. Please remember to include a brief description of what you did, not just the hours volunteered.

Debi Shannon offered the benediction, and Marge Berrios adjourned the meeting at 7:54pm.

Respectfully submitted,



Nell Colbert, Secretary-Treasurer

Minutes approved \_\_\_\_\_

Nell Colbert, Secretary \_\_\_\_\_

Marge Berrios, President \_\_\_\_\_