

**American Legion Auxiliary Winter Park Memorial Unit 112  
General Meeting Minutes**

**September 15, 2026**

The September 2026 general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:05pm by President Marge Berrios. The meeting was held via Zoom and opened according to ritual.

Members in attendance included:

Marge Berrios

Terry Berrios-Guariglia

Nell Colbert

Mercedes Reedy

Maria Santiago

Debi Shannon

Guests in attendance were:

Bob Colbert, Post 112 Adjutant

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

The minutes from the last meeting were emailed to all members. Terry Berrios-Guariglia moved (seconded by Maria Santiago) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Finance Report. Debi Shannon moved (seconded by Terry Berrios-Guariglia) that the Finance Report be filed for audit. Motion carried. Nell reminded everyone to use the SmileAssociates Amazon link when you shop so that our Unit can raise funds through their commission program.

Nell Colbert shared items of correspondence received this month including:

- None this month

Bob Colbert reported on the Post Executive Committee meeting:

- 9/26 is the Flag retirement ceremony at Post 112 beginning at 10am. The Auxiliary will have a part.
- There are some Post repairs needed and bids are being secured.
- Legion Family holiday party is set for Saturday, 12/19, at Perkins beginning at 2pm, right after Wreaths Across America at Pineywood Ceremony. Our Post treats all Legion family members along with non-member spouses.
- Our new Post Commander is planning a Watch Party for the Army-Navy game.

**COMMITTEE REPORTS:**

Marge called on the Committee Chairs to give their updates if there was activity during the month.

- **Americanism:** Nell will be sending the Americanism essay contest information to our schools in the coming weeks. Essays are due in early February and are judged at our February unit meeting.
- **Children and Youth:** The ScoutsBSA Troop 4613 is set for 10/4 at 6pm at Sts. Peter and Paul Catholic Church. One of their scouts will be receiving our American Legion Auxiliary National Good Deed Award. It would be good for as many Unit members as possible to attend.

- **Education:** Nell explained about our Adopt A Teacher project where one teacher we support would like to have healthy snacks while the other teacher needs school supplies. We will also be presenting our Scholastic Books check to the teacher who uses the books in her classroom.
- **Girls State:** Marge reported that Post 243 called her and asked that our Girls State delegates not attend their September meeting as planned. Madelda will be attending and will promote Unit membership and remind the Unit members from 243 to pay their 2027 dues.
- **Legislative:** Nell promoted signing up for the Grassroots Action Committee.
- **Membership:** As of our meeting, we have 24 of our 36 members who have paid dues or 66.67% of our goal.
- **Poppies:** Marge noted that we need to secure a location to distribute Poppies this year as the Oviedo Tijuana Flats store has closed. Marge will bring Poppies to hand out at the Flag Retirement ceremony.
- **Public Relations:** Our Rotary grant has been approved. Nell will make a brief presentation and accept the check on 9/24 at 7:30am. If anyone would like to attend, please let Nell know so she can let Rotary know.
- **VA & R:** Nell attends the monthly Legion meetings and their Executive Committee meetings. She is currently assisting with the revisions to the Post's Constitution and ByLaws.

**LEADERSHIP SEGMENT:** Debi gave our Leadership segment and emphasized that we should be promoting the Auxiliary with the other organizations with whom we volunteer.

### **UNFINISHED BUSINESS:**

- Texas Roadhouse fundraiser – nell has called the Oviedo store and emailed the fundraising office and is waiting on a response.
- Seminole County Veterans Luncheon – No info yet. This event does not take place until April.
- Standing Rules change – Nell read the proposed change as discussed last month. Terry Berrios-Guariglia moved (seconded by Debi Shannon) that the Standing Rules change be adopted as proposed. Motion carried. Nell will finalize the document and email it to Department to be posted on their website. The updated version will also be posted to our Unit's website.
- Shopping dates for the Tushies and Toes and Adopt a Teacher projects – It was agreed that everyone who is available will meet at the Oviedo Walmart on Aloma near the 417 on Saturday, October 3 at 1pm.

### **NEW BUSINESS:**

- 6<sup>th</sup> District meeting update – Nell reported on the District meeting held last weekend, noting that there has been a major change to the eligibility requirements for Auxiliary membership. The wording has changed “mothers” to “parents”, “sisters” to “siblings”, “daughter” to “children”, and “grandmothers” to “grandparents”, thus opening Auxiliary membership to more male relatives of Veterans. Also covered was the new “Give 20 to Education” as this is the national President's program.

### **OTHER BUSINESS:**

Nell noted that Kathee Coughlin, the Department President when our Unit was formed, had a bad fall and is currently in rehab. She broke her arm and tore up one knee. Debi will send a get-well card from Kathee's “baby unit.”

**ANNOUNCEMENTS AND REMINDERS:**

- Send service hours to Marge, Nell, and the Unit's email address (w. Please remember to include a brief description of what you did, not just the hours volunteered.

Debi Shannon offered the Benediction, and Marge Berrios adjourned the meeting at 7:55pm.

Respectfully submitted



Nell Colbert  
Secretary-Treasurer

Minutes approved \_\_\_\_\_

Nell Colbert, Secretary \_\_\_\_\_

Marge Berrios, President \_\_\_\_\_